

BUTLER COUNTY CHILDREN SERVICES

POLICY NO.: 4.23	SUBJECT: NOTIFICATION TO THE FAMILY FOSTER HOME OF A FOSTER CHILD'S AVAILABILITY FOR ADOPTION
OAC: 5101:2-5-13, 2-48-11, 2-48-16 ORC: 5103.161	EFFECTIVE DATE: 9/30/02
	REVISION DATE: 9/26/06, 12/07, 9/09, 10/17
	REVIEW DATE: 3/23/04, 9/26/06, 12/07, 9/09, 10/17

PURPOSE: To ensure that family foster homes are notified when a child placed in their home becomes available for adoption.

POLICY:

1. When there is a plan for a change in the custody status of a child from temporary custody to permanent custody and the child is in a family foster home, the BCCS caseworker for the child shall notify the foster caregiver(s) within 30 days of the filing to discuss with them the permanency plan for the child as documented in the dictation and/or visitation records.
2. If the Butler County Children Services is awarded permanent custody of a child, the caseworker for the child shall notify family foster home of the adoption process. If the foster caregiver wants to adopt the child, BCCS shall inform the foster caregiver of the process for obtaining an application to adopt the child and that the child may be placed for adoption in another home even if the foster caregiver has informed the agency of the foster caregiver's desire to adopt the child. The foster family will also be notified if an appeal to the permanent custody is filed. If the child is placed in a non-BCCS foster home, the caseworker shall notify the licensing agency. All notifications shall be consistent with the requirements contained in rules 5101:2-48-11 and 2-48-16.
3. When Butler County Children Services places a child in an adoptive home that is not in Butler County. BCCS will provide a notification letter to the Public Children Services Agency in the adoptive applicant's county of residence which shall include a description of the special needs, the age of the prospective adoptive, the name of the prospective adoptive parent, and the number of children that will reside in the prospective adoptive home. This does not apply to stepparent adoption.

10-17-17
APPROVAL DATE:


William Morrison, Executive Director